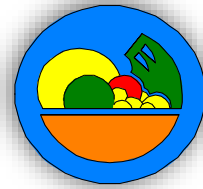




# GREATER TZANEEN Municipality RE-ADVERTISEMENT



Applications are invited from suitable qualified persons to fill the following position in the

## Community Services Department

**1 X ASSISTANT SUPERINTENDENT (Law Enforcement)  
(Job Id Number 6/1/2/004)**

**Salary: R350 075.52 per annum (Job level 7)**

The purpose of this position will be to ensure a safe, accident free, user friendly town with clearly marked road signs and effective traffic law enforcement.

**Key performance areas:** The Assistant Superintendent must ensure that the daily work is done to satisfaction and to achieve the necessary objectives of Council in a safe working environment. He/she will be responsible for: ♦ *Monitoring and supervising activities of staff to ensure that work is performed according to the work plan, routine operating activities, issued job-cards or ad-hoc instructions received from supervisor and reports on activities performed;* ♦ *Monitoring and supervising utilization, application and maintenance of equipment, tools and material for Law Enforcement Officers;* ♦ *Performing administrative and human resources related activities to ensure the effective completion of administrative functions and see to the well being of the staff;* ♦ *Ensuring all road signs and marks are adequate to regulate traffic;* ♦ *Monitoring adherence to traffic law enforcement and controls traffic for funeral, school patrols, accident or other purposes to ensure traffic flow and safety;* ♦ *Administering the issuing of summons and notices to ensure the executing of law enforcement activities.*

**Requirements:** ♦ Grade 12 ♦ A valid EC driver's license ♦ National Road Traffic Diploma, ITO III or B.Tech ♦ Communication Skills ♦ Computer Literacy ♦ Negotiation Skills, details to attention and interpersonal skills ♦ Two (2) years' relevant experience.

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***Applications on the compulsory prescribed application form and indemnity form ([www.greatertzaneen.gov.za](http://www.greatertzaneen.gov.za)), a comprehensive CV and copies of certified certificates, Driver's License and ID copy should be addressed to: Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850***

Fraudulent qualifications or documents will immediately disqualify any application. A candidate who canvasses any councillor and/or senior official for preference will be disqualified immediately from the selection process or from any appointment. Short-listed applicants will be screened for criminal records and /or any pending criminal cases.

Applicants who are not invited for an interview should regard their applications as unsuccessful. Council at all times reserves the right not to appoint.

**Closing date: 2 February 2018 at 15:00**

**Enquiries: Ms H Maake (015) 307 8284/2/8006**

Greater Tzaneen Municipality is an equal opportunity employer and as such will observe the requirements of the Employment Equity Act and its EE Plan.

**Mr. MS LELOPE – ACTING MUNICIPAL MANAGER**